

Ref: PD/MAS 1920 10d

20th March 2020

Dear Parent/Carer,

Planning for Partial School Closures – Letter from the Local Authority

UPDATE TO LIST OF KEYWORKERS – see overleaf

With the continued spread of the COVID-19 coronavirus, we have begun putting plans in place to try to minimise potential disruption to teaching owing to staff illness. If staffing numbers fall below a safe level to keep the whole school open, we will follow the guidance given by the Department for Education at that time.

In the event of a whole school closure provision will be made for children of frontline NHS workers and workers in the service industries listed in the table overleaf in order for those parents and carers to provide continuation of care. This will be a scaled back service run by a skeleton staff in school during school hours only (8.45am – 3.00pm Monday to Friday during term-time). **In the event of a school closure, no transport provision will be available.**

To aid our planning, please can you complete the reply slip attached and either return to the school reception or email your response to admin.huntcliffcomp@northlincs.gov.uk by Friday 20th March at the latest. *It would help if you are responding by e-mail to put the title of the e-mail as “school closure”.*

This is optional, however, it will enable us to plan for pupil learning and appropriate pastoral care, as well as contingency planning. Please see our school Privacy Notice on our website at <https://www.huntcliff.n-lincs.sch.uk/information> if you would like to know more about how we use information.

At this stage we are still waiting for firm guidance from the Department for Education, however as soon as we know more we will communicate with you. The information we are gathering will just help us respond rapidly.

Please bear with us through these challenging times and be assured that we are doing our very best to respond to this rapidly evolving situation in the interests of everyone in our school community.

Thank you for your continued support and understanding.

P Daley

**Patrick Daley
Headteacher**

Enc – reply slip

Reply Slip

Please return to the school reception or e-mail to admin.huntcliffcomp@northlincs.gov.uk by **Friday 20th March 2020 at the latest.** Thank You

Student Name Form

Address

Contact telephone number (mobile preferred)

e-mail address

Please tick the box below to indicate whether either of you work in any of these groups.

Parent 1	Parent 2	
		<p>Health and social care - doctors, nurses, midwives, paramedics, social workers care workers, frontline health and social care staff including volunteers; support and specialist staff; health and social care supply chain, producers and distributors of medicines and medical and personal protective equipment.</p> <p>Education and childcare - nursery and teaching staff, social workers and specialist education professionals.</p> <p>Key public services - justice system, religious staff, charities, key frontline services, management of the deceased, journalists and broadcasters who are providing public service broadcasting.</p> <p>Local and national government - administrative occupations delivering essential public services such as the payment of benefits, including in government agencies and arms length bodies.</p> <p>Food and other necessary goods - food production, processing, distribution, sale and delivery of provision of other key goods (for example hygienic and veterinary medicines).</p> <p>Public safety and national security - police and support staff, Ministry of Defence civilians, contractor and armed forces personnel, key defence and national security, fire and rescue service, National Crime Agency, border security, prison and probation staff and other national security roles, including those overseas.</p> <p>Transport - air, water, road and rail passenger and freight transport, transport systems through which supply chains pass.</p> <p>Utilities, communication and financial services - building societies and financial market infrastructure, oil, gas, electricity and water sectors (including sewerage), information technology and data infrastructure, primary industry supplies, civil nuclear, chemicals, telecommunications, network operations, field engineering, call centre staff, IT and data infrastructure, 999 and 111 critical services), postal services and delivery, payments providers and waste disposal sectors.</p>

I/we work within one of the services listed in the table above and in the event of a school closure will send my/our child to Huntcliff School during the term time hours of 8.45am – 3.00pm.

Please delete as applicable *

Yes / No

I/we understand that in the event of a school closure that no transport provision will be available and I/we shall be responsible for transporting our child to/from school and for providing a packed lunch.

Signed

Parent/Carer Date

Print Name

