



Huntcliff School

An Academy for Success

KIRTON in LINDSEY, GAINSBOROUGH
LINCOLNSHIRE DN21 4NN

Tel: 01652 648276 Fax: 01652 640390

Email: admin.huntcliffcomp@northlincs.gov.uk

Web: www.huntcliff.n-lincs.sch.uk

Ref: PD/MAS 1920 10b

18th March 2020

Dear Parent/Carer,

Planning for Partial School Closures – Letter from the Local Authority

With the continued spread of the COVID-19 coronavirus, we have begun putting plans in place to try to minimise potential disruption to teaching owing to staff illness. If staffing numbers fall below a safe level to keep the whole school open, we will follow the guidance given by the Department for Education at that time.

In the event of a whole school closure provision will be made for children of frontline NHS workers and workers in the service industries listed in the table overleaf in order for those parents and carers to provide continuation of care. This will be a scaled back service run by a skeleton staff in school during school hours only (8.45am – 3.00pm Monday to Friday during term-time). **In the event of a school closure, no transport provision will be available.**

To aid our planning, please can you complete the reply slip attached and either return to the school reception or email your response to admin.huntcliffcomp@northlincs.gov.uk by Friday 20th March at the latest. *It would help if you are responding by e-mail to put the title of the e-mail as "school closure".*

This is optional, however, it will enable us to plan for pupil learning and appropriate pastoral care, as well as contingency planning. Please see our school Privacy Notice on our website at <https://www.huntcliff.n-lincs.sch.uk/information> if you would like to know more about how we use information.

At this stage we are still waiting for firm guidance from the Department for Education, however as soon as we know more we will communicate with you. The information we are gathering will just help us respond rapidly.

Please bear with us through these challenging times and be assured that we are doing our very best to respond to this rapidly evolving situation in the interests of everyone in our school community.

Thank you for your continued support and understanding.

Patrick Daley
Headteacher

Enc – reply slip





Reply Slip

Please return to the school reception or e-mail to admin.huntcliffcomp@northlincs.gov.uk by **Friday 20th March 2020 at the latest.** Thank You

Student Name Form

Address

Contact telephone number (mobile preferred)

e-mail address

Please tick the box below to indicate whether either of you work in any of these groups.

Parent 1	Parent 2	
		National Health Service staff
		Teachers and nursery nurses
		Police officers, Community Support Officers or civilian police staff
		Prison officers or other prison staff
		Probation service staff
		Social workers, educational psychologists and therapists
		Local authority planners
		Firefighters
		Ministry of defence personnel
		Environmental health officer
		Highway Agency traffic officer

I/we work within one of the services listed in the table above and in the event of a school closure will send my/our child to Huntcliff School during the term time hours of 8.45am – 3.00pm.

Please delete as applicable * **Yes / No**

I/we understand that in the event of a school closure that no transport provision will be available and I/we shall be responsible for transporting our child to/from school.

Signed

Parent/Carer Date

Print Name