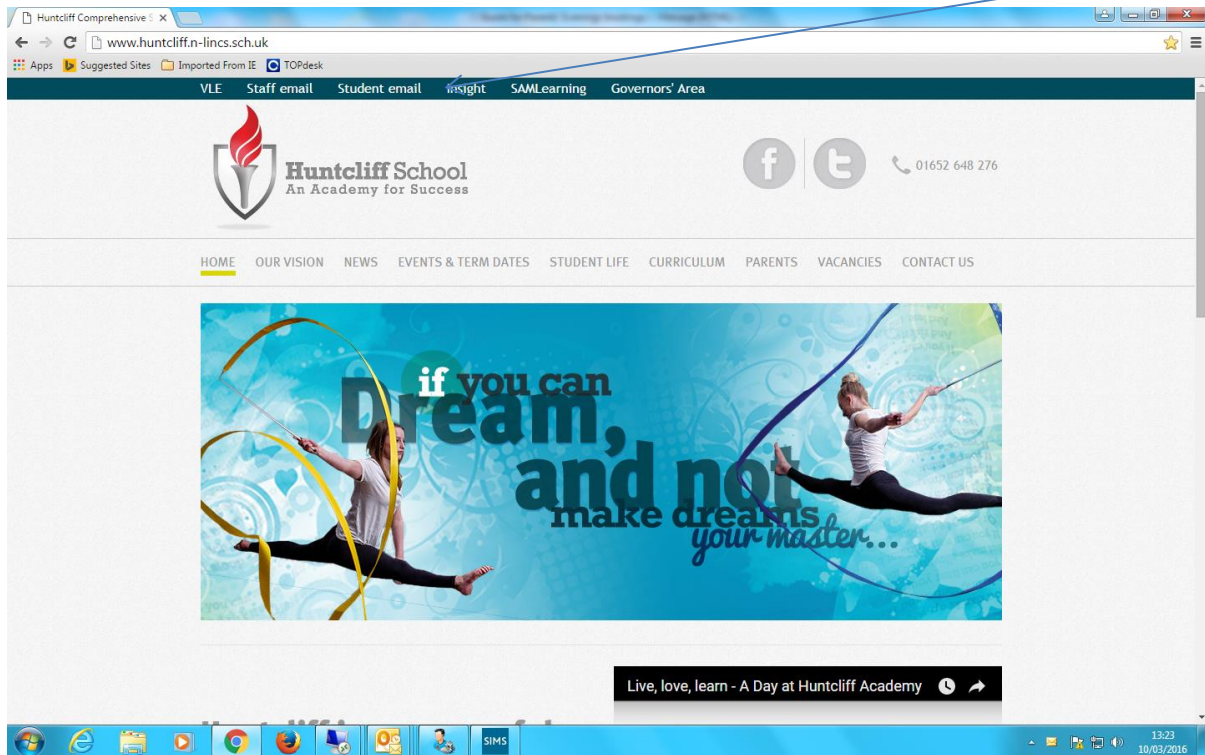
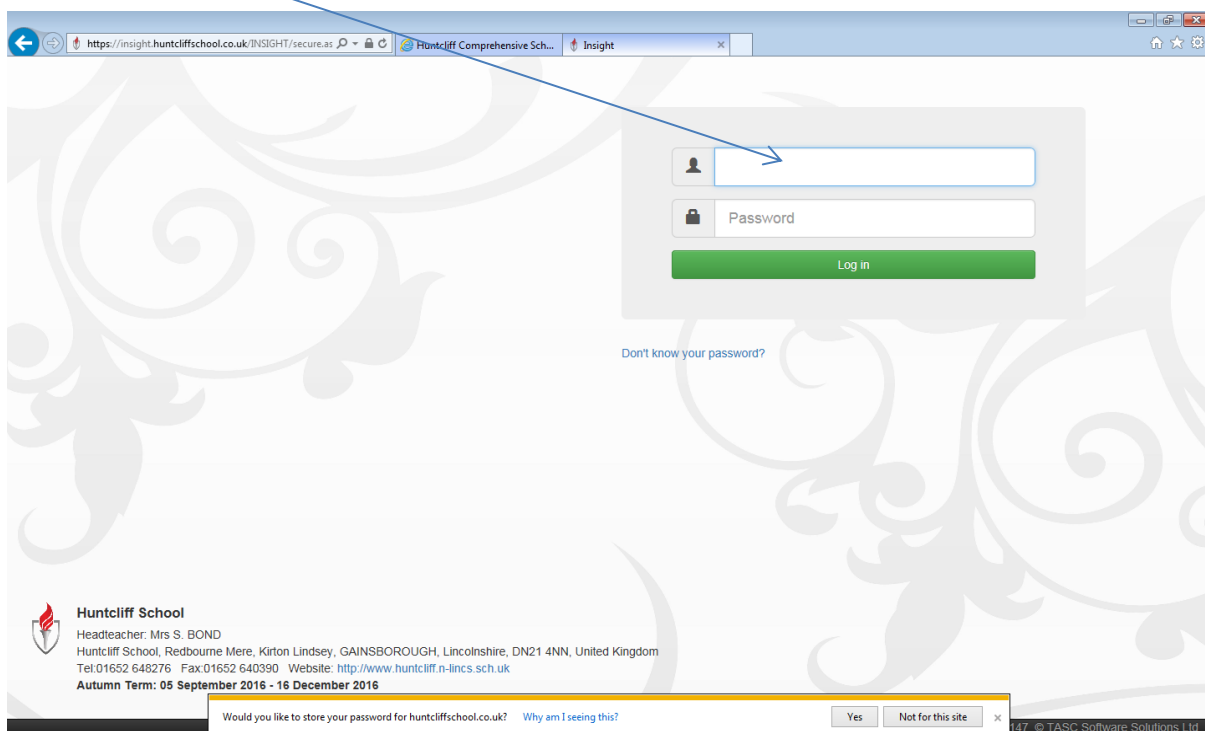


A Guide to Insight.

Go to the Huntcliff School website <http://www.huntcliff.n-lincs.sch.uk/> and click on the Insight tab



Log in using the details previously supplied. If you experience problems with this please follow the on-screen instructions or email admin.huntcliffcomp@northlincs.gov.uk



Click on the Parents Evening tab. Choose the available time for the teacher you would like. Please also book an appointment with your child's Form Tutor.

The screenshot shows the 'Parents evenings' section of the school's parent portal. The left sidebar lists navigation options: Parents evenings, Personal details, Assignments, Snapshot, Timetable, and Events. The main content area shows the name 'Jodie PERRY' and a list of available times from 16:00 to 16:40. To the right, under 'Available bookings', there are five entries for different teachers and subjects, each with a grid of time slots. A blue arrow points to the 16:25 slot in the Physical E booking list.

Please note that this is a 'live' system so once the teacher/time has been selected this slot is then booked.

This screenshot shows the 'Testing' section of the parent portal. The header indicates the date and time: '14 December 2016 16:00-18:59'. The layout is similar to the previous screenshot, with a list of times for Jodie PERRY on the left and a list of available bookings on the right. A blue arrow points to the 16:05 slot in the Physical E booking list.

Continue in this way until you have all of your bookings.

Thank you.