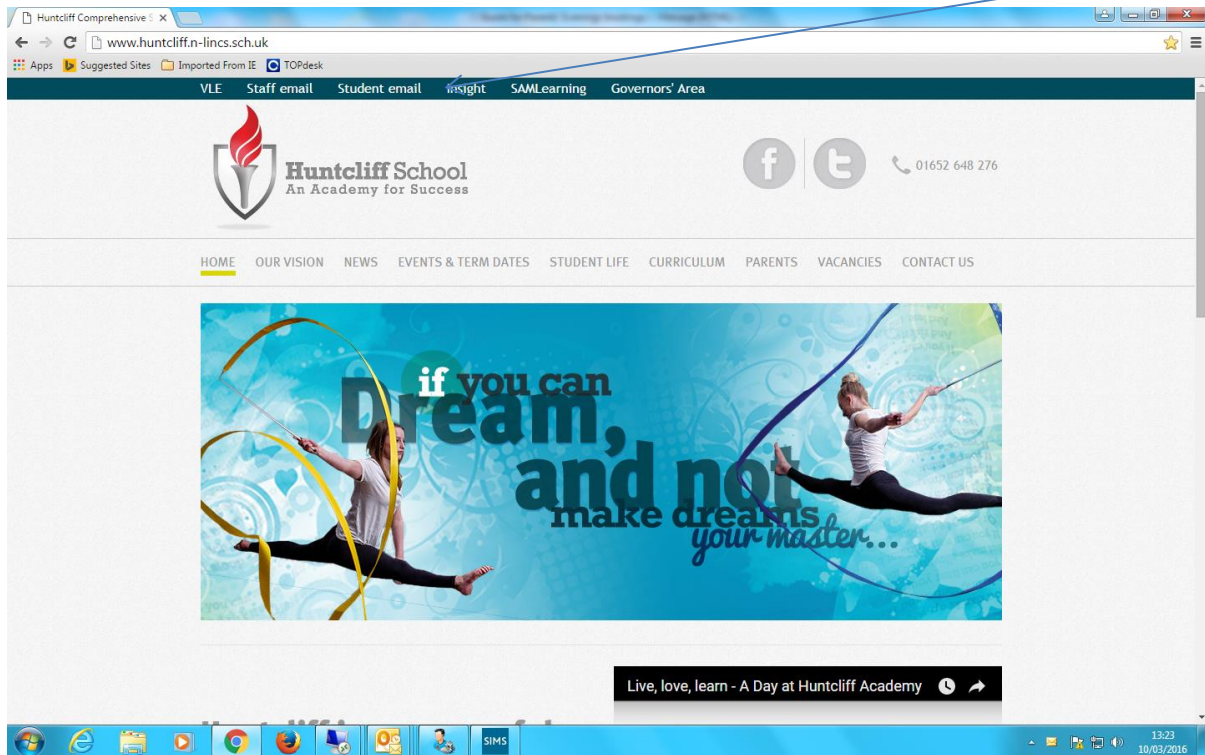
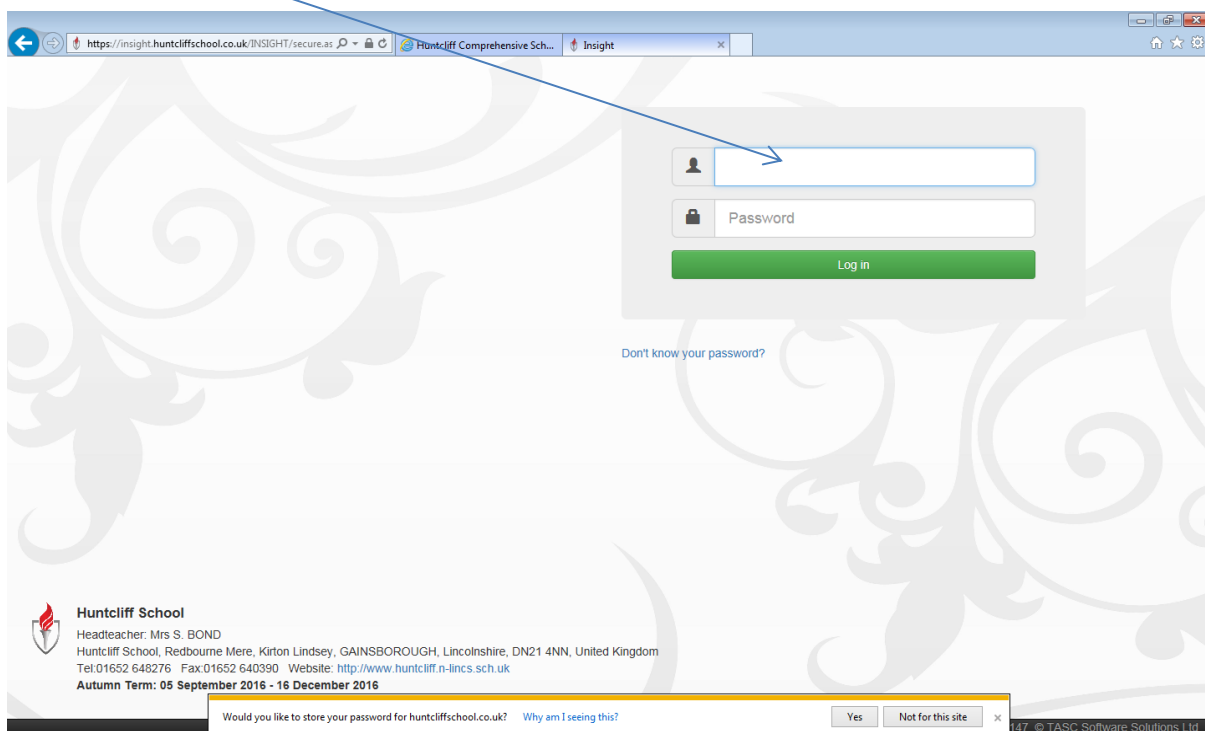


A Guide to Insight.

Go to the Huntcliff School website <http://www.huntcliff.n-lincs.sch.uk/> and click on the Insight tab



Log in using the details previously supplied. If you experience problems with this please follow the on-screen instructions or email admin.huntcliffcomp@northlincs.gov.uk



Click on the Parents Evening tab. Choose the available time for the teacher you would like. Please also book an appointment with your child's Form Tutor.

The screenshot shows the 'Parents evenings' section of a school portal. On the left, a vertical list of times is shown for Jodie PERRY: 16:00, 16:05, 16:10, 16:15, 16:20, 16:25, 16:30, 16:35, and 16:40. On the right, under 'Available bookings', there are five entries for different teachers and subjects, each with a grid of available time slots. A blue arrow points to the 16:15 slot for Miss D HYSLOP. A password storage prompt is visible at the bottom.

Please note that this is a 'live' system so once the teacher/time has been selected this slot is then booked.

This screenshot shows the 'Testing' section of the school portal. The layout is similar to the previous one, but the 'Available bookings' list is now empty. A blue arrow points to the 16:05 slot in the time list for Jodie PERRY. The date and time '14 December 2016 16:00-18:59' are displayed at the top right. A password storage prompt is visible at the bottom.

Continue in this way until you have all of your bookings.

Thank you.