



# Motorcycle and Moped Policy for Students

**This must be completed by the student and parent and returned to school with the relevant documents BEFORE the student brings their vehicle to school.**

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<b>Author/Responsible:</b>	Headteacher
<b>Trustee Sub-Committee Approval:</b>	
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## CONTENTS

		<b>Page (s)</b>
<b>1.</b>	Introduction	<b>2</b>
<b>2.</b>	Regulations	<b>2</b>
<b>3.</b>	Application for Permission	<b>2</b>
<b>4.</b>	Policy Agreement Document	<b>3</b>



**1. Introduction**

- 1.1. The policy is an attempt to reduce the risk of accidents and effect a suitable, controlled parking scheme for students who wish to travel on a motorcycle, moped or tricycle to school.

**2. Regulations**

- 2.1. Students who wish to travel to and park vehicles at school are expected to agree to the following terms:
- 2.1.1. Vehicles must be roadworthy and taxed for use on the highway.
  - 2.1.2. Riders must wear appropriate safety equipment (helmets etc.).
  - 2.1.3. Passengers must not be carried either on or directly outside the school premises.
  - 2.1.4. Owners/riders must have a current **vehicle insurance, MOT certificate (if applicable), valid driving licence and CBT (if the vehicle is on L plates). The original MOT certificate, driving licence and CBT certificate (if the vehicle is on L plates) must be brought into school (to Mrs Tomlinson) for checking, along with the completed form, overleaf.**
  - 2.1.5. Vehicles must be parked in the school car park.
  - 2.1.6. **Vehicles must be parked on the premises by 8.30am.**
  - 2.1.7. **Vehicles must not leave the premises before 3.10pm.**
  - 2.1.8. Vehicles must not be taken off the premises at lunchtime without permission from the Headteacher.
  - 2.1.9. Vehicles must be ridden onto and off the premises in a sensible, safe manner.
  - 2.1.10. Students must arrange to leave their safety equipment in a safe place during the working day.
  - 2.1.11. The school cannot accept responsibility for theft and/or damage to vehicles whilst on the premises.
  - 2.1.12. The school reserves the right to cancel the agreement should any of the above terms be broken.

**3. Application for Permission**

- 3.1. Students must complete a Policy Agreement Document (attached) and bring back into school with the original relevant documents (to be checked) and approved ***before*** using any vehicle on the school site. Applications should be made to the Headteacher at the school and documents for checking brought to Mrs Tomlinson, Head's PA.
- 3.2. The Headteacher will check all documentation (or in her absence, the Headteacher's PA)



#### **4. Policy Agreement Document overleaf**

Relating to students bringing motorcycle, moped or road quad onto school premises.

Student: Please complete this document, parent/carer and student to sign. Bring back to the school (Mrs Tomlinson, Head's PA), along with relevant required documents to be checked **BEFORE** coming to school on your chosen mode of transport listed overleaf.

**Student Name:**

**Form:**

**Vehicle Registration:**

**DOB:**

#### **Terms of Agreement**

- Vehicles must be roadworthy and taxed and insured for use on the highway.
- Riders must wear appropriate safety equipment (helmets etc.).
- Passengers must not be carried either on or directly outside the school premises.
- Owners/riders must have a current vehicle insurance, MOT Certificate (if applicable), CBT (if required) and a valid driving licence.
- Vehicles must be parked in the main school car park.
- **Vehicles must be parked on the premises by 8.30am.**
- **Vehicles must not leave the premises before 3.15pm.**
- Vehicles must not be taken off the premises at lunchtime unless permission is granted by the Headteacher.
- Vehicles must be ridden onto and off the premises in a sensible, safe manner.
- Students must arrange to leave their safety equipment in a safe place during the working day.
- The school cannot accept responsibility for theft and/or damage to vehicles whilst on the premises.
- The school reserves the right to cancel the agreement should any of the above terms be broken.

#### **Parental Agreement**

I give permission for my son/daughter to travel to school by motorcycle/moped/road quad and agree to the terms of the policy stated above.

**Signed by parent/carer:** -----

#### **Student Agreement**

I agree to abide by the terms of the policy stated above. I understand that if I break any of the terms I may lose the privilege of bringing my vehicle onto school premises.

**Signed by student:** -----

**Approval given by (Headteacher to sign):**

**Date:**