

TA Level 2 - 30 -hours/week 8.30am – 3.00pm, Monday-Friday inclusive, term-time only

	ESSENTIAL	DESIRABLE	HOW MEASURED
EXPERIENCE	Working in a busy environment. Excellent communication skills at all levels (including WP, IT skills).	Working in a secondary school environment. Experience of working with SEND students. Specifically working with children with ADHD or Autism.	Application Form. Interview.
EDUCATION, TRAINING AND QUALIFICATIONS	Maths and English to GCSE Grade C or above (or equivalent). Higher Education qualification. Working knowledge of safeguarding procedures, including an understanding of Keeping Children Safe in Education.	Recognised TA L2 Qualification. Prepared to carry out further training as and when required.	Application Form. Interview. Certificates.
SKILLS AND KNOWLEDGE	Knowledge and understanding of working with students. Excellent time management and organisational skills, both written and verbal. Ability to maintain necessary level of confidentiality.	Knowledge of strategies which help and promote good behaviour and discipline. Knowledge of pupil development.	Application Form. Interview.
PERSONAL QUALITIES	Have a good rapport with 11-16 age group students. Work as part of a committed team. Able to motivate students.	Be able to respond appropriately to challenge.	Application Form . Interview.
WORKING ARRANGEMENTS	A flexible and creative approach.	Possibility of working after 3.00pm.	Application Form. Interview.